



Founded 1981

Constitution

1/ Name

The club shall be called Cavaliers Association Football Club and shall be affiliated to the Derbyshire County Football Association.

2/ Objective

To provide association football for its members from Under 7's up to and including the Under18 age groups. To provide social and recreation activities as may be arranged by the management committee.

3/ Officers

The committee members shall elect from their ranks the officers who shall consist of Chair, Secretary and Treasurer, who shall be elected at each Annual General Meeting (AGM). Nominations for the posts can be made at the meeting itself, but must be seconded and accompanied by an expression of willingness to carry out the post, if elected by the nominee.

In the event that no nominations are received for any of the Officers of the club, then the committee elected by the AGM shall appoint such officers from within the elected committee at the first monthly meeting following the AGM. Any vacancies that arise during a term of office can be filled through election at an ordinary meeting.

4/ Committee

The club shall be controlled by a committee consisting of not more than twelve (12) members, from which the officers will be elected at the AGM. The committee shall meet at least once every month, except August, and the minutes shall be recorded and retained in IT system held files. At such meetings, three (3) members shall form a quorum. Any committee member absent from three consecutive meetings without good reason and without prior notice can be removed from the committee (restate – without prior notice). All votes cast for the election of the new committee shall be by secret ballot. Committee members can be elected at any committee meeting, and shall be appointed for a term of office that expires at each AGM. However, outgoing committee members have the first opportunity of being re-elected. Members can only be elected at quorate meetings, save the AGM, where this may not arise.

5/ Powers of Committee

The property and assets of the club shall be vested in the management committee, the committee will have the power to:-

- a) In constitution with the secretary appoint League Secretaries to act on behalf of the secretary in respect to secretarial duties specific to an individual league.
- b) Appoint such sub-committees as may from time to time, be deemed necessary and shall receive reports from such sub-committees.
- c) Appoint Team Managers, Assistants and Coaches, who take up their positions on the understanding that they comply fully with the Club's Code of Conduct, Anti-Bullying Policy and the FA's Child Protection Policy Procedures and Practices Handbook, and all revisions as they arise. They shall be asked to complete an application form, personal disclosure form and provide 2 references, all aimed at identifying any areas that may be detrimental to the protection of our young players. The Club shall encourage and financially support any manager or coach wishing to work towards an FA Junior Team Manager award of First Aid qualification.
- d) Take disciplinary action, which could be to suspend and/or expel Management Committee members, Team Managers, Assistant Team Managers, Coaches and/or Players deemed guilty of conduct prejudicial to the good name of the club, in breach of the Club's Code of Conduct or the FA's Child Protection Policy.
- e) Adjudicate in the matter of Officials, Players or Supporters fined by the league for misconduct on the field of play, as to whether the Club or the individual/s concerned should pay any fines due.

6/ Subscription

All player members shall pay a weekly subscription as decided by the Annual General Meeting and these fees are non-refundable. A register of members shall be kept by the club of all registered players and officials. A player may not continue to play for Cavaliers Association F.C. if he or she fails to pay the subscription for a total of three consecutive weeks or more until those arrears are paid.

7/ Annual General Meeting

This shall not be held later than the second Monday of July in any year. The meeting will receive the financial statement and Secretary's report. It will elect the committee and transact any other business. Elections and motions will be decided by simple majority and in the event of a tie the Chairman shall have the casting vote.

8/ Extraordinary General Meeting

May be convened by the general committee or upon written request of three committee members and should be held with a minimum of 7 days notice of meeting.

9/ Finance

The general committee shall cause to be kept proper books of accounts and shall authorise cheques to be signed by at least two of its members. The club accounts and any other separate accounts are all to be audited and presented to the annual general meeting.

10/ Alterations to the Constitution

Shall only be made at an AGM or EGM convened for the purpose (what about the necessary changes for CRB and 3 match issue for subs). Proposals need not be lodged before such meetings, they can be tabled at the meetings themselves.

11/ Player Members

Players may play for any team within Cavaliers Association F.C. providing that it is within the rules of the appropriate league and also with the express permission of the player, the player's parent(s) or guardian(s) and all relevant managers involved. No player under the age of 7 years is to play competitive football.

12/ Correspondence

All correspondence to the Derby City League or Derbyshire FA must be signed by the club secretary.

13/ Any Other Business

In the absence of the Chair at an ordinary meeting, an elected member of the Committee shall take the position of the Chair for that meeting.

Any matters not governed by this foregoing constitution shall be dealt with by the General Committee, whose decision is final and binding.

14/ Appreciating Diversity

The club considers itself open to applications for membership of the Management Committee, as Players, as Team Managers, as Assistant Managers or as Coaches purely on the basis of merit or need. The management committee will hear any allegations of bias in a decision, considered to be made on the basis of Race, Colour, Creed, Sexuality, Marital Status, Gender, Age and Disability. In so doing it will act accordingly to ensure that the club not only complies with legislative requirements, but also moral obligations. The value of equity and fairness is one the club holds dearly.

15/ Child Protection

a) The club adopts the FA's Child Protection Policy, Procedures and Practices. These can be found on the FA's website by clicking on the following link: [The FA Child Protection Policy](#)

b) The club shall actively seek to designate a Club Child Protection Advocate from amongst its ranks of Management Committee members (who), Team Managers, Assistants, Coaches or Players Parents/Guardians (any volunteers?). That person shall be appointed on the understanding that they will attend or have attended the FA's 3 hour Child Protection and Awareness Workshop (details of?), and cascade good practice throughout the club.

c) The club shall have an Anti Bullying Policy

16/ Continuous Improvement

The club shall annually review its Development Plan DQ To have sight of it and review use, committing itself at all times to attending at least 2 of the FA's "In-Service Training" events. (need details of these)

Cavaliers Committee